



MINUTES OF THE MEETING OF SENATE

**WEDNESDAY 7 JUNE 2017
2PM IN BASE 6, SKINNER BUILDING**

Present:

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| Rev Canon Professor Peter Neil | Vice Chancellor (Chair) |
| Mr Steve Deville | Director of Resources |
| Professor David Rae | Executive Dean: Research & Knowledge Exchange |
| Dr Andrew Jackson | Head of School of Humanities |
| Dr Graham Basten | Head of School of Social Sciences |
| Dr Nick Gee | Head of School of Teacher Development |
| Mr Graham Meeson | Academic Staff University Council Member elected by teaching staff |
| Dr Kate Adams | Head of Research |
| Professor Chris Atkin | Professor of Higher Education |

School of Humanities

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| Ms Viv Kerridge | Academic member of staff |
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School of Social Sciences

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| Mrs Elizabeth Hopkins | Academic member of staff not an HoD |
| Dr Emma Pearson | Academic member of staff not an HoD |

School of TD

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| Miss Aimee Quickfall | Academic member of staff not an HoD |
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Student members

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| Mr Kieran Parrish | Students' Union President |
| Mr Joshua Blanchard | Students' Union Vice President |
| Miss Harley Ellerby | SU Postgraduate Representative |
| Mr Adam Shah | SU Undergraduate Representative |

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| Officer & Minuting Secretary | Ms Michele Upcott, Student Administration Manager |
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| Observing: | Stephanie Gilluly, School Office Manager Nadine Chapman |
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1. Apologies

1.1 Apologies were received from the following members:

- Professor Jayne Mitchell, Deputy Vice Chancellor
- Dr Ruth Sayers, Executive Dean: Learning, Teaching & International
- Mr Shaun Thompson, School of Teacher Development - Academic member of staff not an HoD
- Dr Craig Spence, School of Humanities - Academic member of staff not an HoD
- Dr Anne Jackson, Registrar and Secretary

2. Minutes of the previous meeting held on:

2.1 Senate held on 1 March 2017

The minutes of the previous meeting held on 1 March 2017 were agreed as a true and accurate record subject to the following amendment:

- Minute 21 should read as “Thursday 27 July 2017”

3. Matters arising

3.1 Action Points

3.1.1 Honorary Graduates (Minute 3.1.3. refers)

The Minuting Secretary confirmed that the following Honorary Graduates for July 2017:

- Giles Gaspher – Jack Cunningham to be the orator
- Nicholas Crane – Andrew Jackson to be the orator

3.1.2 University documents approval process paper (Minute 6 refers)

See minute 7.

3.1.3 Honorary Graduates – 2018 (Minute 7 refers)

The Minuting Secretary confirmed that a call for Honorary Graduate nominees for July 2018, had been circulated.

3.1.4 Diversity and Equality Annual Report (Minute 8 refers)

The School Office Manager confirmed on behalf of Registrar and Secretary that the data used within the Diversity and Equality Annual Report was correct for the year 2013/2014.

The School Office Manager reported that the new Head of HR would bring a more up to date report to a future meeting.

The Head of School Social Sciences asked for clarification regarding the Diversity and Equality Action Plan published on the University’s website, as it appears to be out of date 2014/2015.

3.1.5 Contention Report 2015-2016 (Minute 13 refers)

Members noted that a revised Contention Report for 2015-2016 would be presented to AEC on 12 July and Senate on 27 July 2017.

3.1.6 Minutes of meetings of sub-committees of Senate: Stakeholder Engagement Committee – 11 January 2017 (Minute 17.1 refers)

See minute 6.

3.1.7 Minutes of meetings of sub-committees of Senate: Diversity and Equality Committee – 2 December 2016 (minute 17.2 refers)

Members noted that the issue of quoracy at the Diversity and Equality Committee had now been resolved.

Members noted that the reference to Lincoln County Council in the 2 December 2016 minutes should read Lincoln City Council.

SG→Head
of
HR/Head
of Planning

AKJ/MP
Next
meeting

4. Academic Enhancement Committee minutes held on 24 May 2017

Members **RECEIVED AND NOTED** the unconfirmed minutes of Academic Enhancement Committee meeting held on 24 May 2017.

5. Higher Education & Research Act 2017

Members **RECEIVED AND NOTED** the Higher Education and Research Act 2017. The Act received Royal Assent on 22 April 2017.

It was noted that the Act had been discussed at AEC and that the relevant subsections were passed on to respective external groups for analysis and action.

Members deferred discussions of the Act until the relevant groups/committees have met to discuss the key issues as highlighted in the minutes of Academic Enhancement Committee on 24 May 2017 under minute 5.1.

It was noted that the TEF outcome would be known on 15 June 2017.

The SU Vice President raised students concerns about the raising of tuition fees. Members noted that fees currently rise in line with inflation.

Accelerated Degrees were to be discussed at PMG and then form discussions at School Boards and the Learning & Teaching Conference.

Members noted that the Act showed the recognition of diversity by being full embedded in the document.

The Act requires all new providers to work with experienced providers.

Members **RECEIVED** initial discussions and implications for groups, the strategy and stakeholders. It was agreed that the Act would be revisited once the groups have met.

6. Amended Terms of Reference for the Stakeholder Engagement Group

Members **RECEIVED AND APPROVED** the revised terms of reference for the Stakeholder Engagement Committee incorporating the Collaborative Partnership Steering Group. The group's responsibilities and membership closely align to the Stakeholder Engagement Committee, which led to the merger of both groups.

The group would ensure a consistent overview of stakeholders' engagement, coherent development and management of university partnerships.

7. University documents approval process

The University documents approval process was deferred until a future meeting.

8. University Institutional Returns

Members noted the following:

- The University Provider Profile was due to be submitted on 16 June 2017
- BGU is currently surveying the April DLHE leavers.
- The Data Team is preparing the HESA Student submission
- BGU is due to submit the first ILR return on 6 June 2016

9. 2017 National Student Survey – Publication data

Members noted that the NSS response rate was 86.9%.

Future meeting

The Chair thanked the Students' Union for their support to ensure that students complete the survey.

Members noted the following key dates:

- 28 July – institutions able to access their own data for NSS 2017.
- 4 August – Institutions able to access the public dataset.
- 9 August – HEFCE website to publish 2017 NSS results.
- 4 September – Update of Unistats including the 2017 NSS dataset.

NSS dataset is subject to a strict embargo until Wednesday 9 August 2017.

10. Semester Dates for 2017-2018 to 2021-2022

Members received and approved the Semester dates for 2021-2022.

11. Records of Decision

National Award of SEN

Members **RECEIVED AND APPROVED** the ROD – National Award of SEN.

BA (Hons) Business

Members **RECEIVED AND APPROVED** the ROD – BA (Hons) Business.

BA (Hons) Business (top-up)

Members **RECEIVED AND APPROVED** the ROD – BA (Hons) Business (top-up).

12. Minutes of meetings of sub-committees of Senate

12.1 Stakeholder Engagement Committee – 11 April 2017

Members **RECEIVED** the minutes from the meeting held on 11 April 2017.

12.2 Diversity & Equality Committee – 22 February 2017

Members **RECEIVED** the minutes from the meeting held on 22 February 2017.

12.3 Diversity & Equality Committee – 10 May 2017

Members **RECEIVED** the minutes from the meeting held on 10 May 2017

13. Any other Business

No matters raised.

14. Dates of next meeting(s) in 2016-2017

- Thursday 27 July 2017 at 2pm in Room 13

Signed by the Chair: _____

Rev Canon Professor Peter Neil

Date: _____