



BISHOP  
GROSSETESTE  
UNIVERSITY

GOVERNING BODY  
FINANCE, EMPLOYMENT & GENERAL PURPOSES COMMITTEE  
WEDNESDAY 7<sup>th</sup> NOVEMBER 2012  
2:00 PM IN ROOM 102

## A G E N D A

1. Welcome Chair

2. Apologies Chair

The Chair will advise of any apologies for absence received.

3. Declarations of interest Chair

4. Membership and terms of reference (*attached*) Chair

Committee members for 2012/13 are:

Kevin Brown

Muriel Robinson

John Rowland

Pam Taylor (Chair)

Lucy Wood

Others attending will normally include: the Deputy Principal, Head of Human Resources, Head of Estates and the Director of Resources.

5. Minutes of the last meeting held 12<sup>th</sup> June 2012 Chair

Members need to approve the minutes of the 12<sup>th</sup> June 2012 as a correct record and authorise the Chair to sign them (*attached*).

**6. Matters arising**

**Chair**

Members need to raise any matters arising that are not dealt with later on the agenda.

**7. Estates & University College Services**

(i) Building works update

**HoE**

- Update of projects completed and in progress together with expenditure against budget for major capital projects (*attached*)

(ii) Accommodation update (*verbal update*)

**DoR**

(iii Health and Safety annual report (*attached*)  
)

**DoR**

**8. Employment**

**HoHR**

HR

- Staffing report from HR (*to follow*)
- Key HR issues

**9. Limited company update (*verbal update*)**

**DoE**

**10. Students' Union governance review update (*verbal update*)**

**Deputy  
Principal**

**11. Fees strategy for 2014 (*attached*)**

**Deputy  
Principal**

**12. Finance**

(i) Summary accounts and variances (*attached*)

**DoR**

(ii) Draft audited financial statements:

**DoR**

- Cover (*attached*)
- Governors and contents (*attached*)
- Accounts (*attached*)

- |  |                             |
|--|-----------------------------|
| (iii External audit management letter of<br>) representation ( <i>attached</i> )   | <b>DoR</b>                  |
| (iv) Other draft audited accounts  | <b>DoR</b>                  |
| <ul style="list-style-type: none"> <li>• BG (Lincoln) Limited (<i>attached</i>)</li> <li>• BGSU (<i>attached</i>)</li> </ul> |                             |
| (v) Draft Annual Monitoring Statement<br>( <i>attached</i> )   | <b>Principal</b>            |
| (vi) HEFCE accounts direction annual letter  | <b>Principal</b>            |
| <ul style="list-style-type: none"> <li>• Letter (<i>attached</i>)</li> </ul>   |                             |
| (vii Local Government Pension Service ( <i>verbal</i><br>) <i>update</i> )   | <b>DoR</b>                  |
| <b>13. Risk management (<i>attached</i>)</b>   | <b>Deputy<br/>Principal</b> |
| <b>14. Agenda suggestions</b>  |                             |
| <b>15. Any other business</b>  |                             |
| <b>16. Key items for the Governing Body</b>  |                             |
| <b>17. Date of next meeting</b>  |                             |

Please note that the next meeting of the FE&GP Committee will take place on Wednesday 27<sup>th</sup> February 2013 at 2:00 pm.