



**UNIVERSITY COUNCIL
FINANCE, EMPLOYMENT & GENERAL PURPOSES COMMITTEE
TUESDAY 25th FEBRUARY 2014
2:00 PM IN ROOM 103 – FE&GP COMMITTEE MEMBERS
3:00 PM IN ROOM 103 – UNIVERSITY COUNCIL MEMBERS**

A G E N D A

- | | |
|---|--------------|
| 1. Declarations of interest | Chair |
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| 2. Apologies | Clerk |
| The Clerk will advise of any apologies for absence received. | |
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| 3. Minutes of the last meeting held 13th November 2013 | Chair |
| Members need to approve the minutes of the 13 th November 2013 as a correct record and authorise the Chair to sign them (<i>attached</i>). | |
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| 4. Matters arising | |
| Members need to raise any matters arising that are not dealt with later on in the agenda. | |
| <ul style="list-style-type: none">• Percentage estimate fee | DoR |
| <ul style="list-style-type: none">• Health and Safety annual report | DoR |
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| 5. Human Resources | DoR |
| (i) Staffing report from HR (<i>attached</i>) | |
| <ul style="list-style-type: none">• Diversity and Equality Statistics | |



(ii) Key HR issues

- Report on the appraisal process (*attached*)

6. Estates & University Services

(i) Building works update

DoR

- Update of expenditure against budget for major capital items (*attached*)

7. Mileage rates

DoR

8. Finance

(i) Mid year financial update and summary variance notes (*attached*)

Head of Finance

(ii) Limited Company update (*attached*)

DoE

9. Agenda suggestions

Chair

10. Any other business

11. Key items for the University Council

Chair

12. Date of next meeting

Chair

The next meeting of the FE&FP Committee will take place on Thursday 13th June 2013 at 2:00 pm.

13. University Strategy (open to all Council members)

DVC