



**UNIVERSITY COUNCIL
FINANCE, EMPLOYMENT & GENERAL PURPOSES COMMITTEE
TUESDAY 25th FEBRUARY 2014
2:00 PM IN ROOM 103 – FE&GP COMMITTEE MEMBERS
3:00 PM IN ROOM 103 – UNIVERSITY COUNCIL MEMBERS**

A G E N D A

- 1. Declarations of interest** **Chair**

- 2. Apologies** **Clerk**

The Clerk will advise of any apologies for absence received.

- 3. Minutes of the last meeting held 13th November 2013** **Chair**

Members need to approve the minutes of the 13th November 2013 as a correct record and authorise the Chair to sign them (*attached*).

- 4. Matters arising**

Members need to raise any matters arising that are not dealt with later on in the agenda.

 - Percentage estimate fee **DoR**

 - Health and Safety annual report **DoR**

- 5. Human Resources** **DoR**
 - (i) Staffing report from HR (*attached*)
 - Diversity and Equality Statistics



(ii) Key HR issues

- Report on the appraisal process (*attached*)

6. Estates & University Services

(i) Building works update

DoR

- Update of expenditure against budget for major capital items (*attached*)

7. Mileage rates

DoR

8. Finance

(i) Mid year financial update and summary variance notes (*attached*)

Head of Finance

(ii) Limited Company update (*attached*)

DoE

9. Agenda suggestions

Chair

10. Any other business

11. Key items for the University Council

Chair

12. Date of next meeting

Chair

The next meeting of the FE&FP Committee will take place on Thursday 13th June 2013 at 2:00 pm.

13. University Strategy (open to all Council members)

DVC