**UNIVERSITY COUNCIL
FINANCE, EMPLOYMENT & GENERAL PURPOSES COMMITTEE
TUESDAY 28 OCTOBER 2014
2:00 PM IN ROOM 202, SKINNER BUILDING**

A G E N D A

1.	**Welcome**	**Chair**
2.	**Apologies**	**Clerk**
3.	**Declarations of interest**	**Chair**
4.	**Membership & Terms of Reference** *(attached)*	**Chair**

Committee members for 2014/15 are:

D Babb (Chair)
K Brown
S Lawrence
G Mackay
P Neil
M Thompson

Others attending will normally include: the Deputy Vice Chancellor, Director of Resources, Finance Manager, Head of Estates, Head of HR and the Clerk.

5.	**Minutes of the last meeting held on 10 June 2014** *(attached)*	**Chair**

6. **Matters arising** **Chair**

(i)   Action points *(attached)*

(ii)   Any other matters

Members need to raise any matters arising that are not
dealt with later on in the agenda.

7. **Finance** **DoR**

(i)   Summary accounts and variances *(attached)*

(ii)   Draft audited financial statements
- Cover *(attached)*
- Governors and contents *(attached)*
- Accounts *(attached)*

(iii)   Other draft audited accounts
- Limited Company *(attached)*
- BGSU *(attached)*

(iv)   Draft Annual Monitoring Statement *(attached)*

(v)   HEFCE accounts direction annual letter *(attached)*

(vi)   New Financial Memorandum update *(attached)*

(vii)   KPI range *(verbal update)*

8. **Employment** **HoHR**

(i)   HR staffing report *(attached)*

(ii)   Appraisal update *(verbal update)*

9. **Estates & University services** **HoE**

    (i)   Building works update *(attached)*

    (ii)   Annual Health & Safety Report *(attached)*

10. **Student recruitment update** *(attached)* **Admissions Manager**

11. **Agenda suggestions** **Chair**

12. **Any other business** **Chair**

13. **Key items for the University Council** **Chair**

14. **Date of next meeting** **Chair**

    The next meeting of the FE&FP Committee will take place on Tuesday 24 February 2015 at 2:00 pm.