

## Terms & Conditions of Attendance

To be eligible to attend you must:

- Register before the deadline given in May, even if you think you might not pass the course
- Pass your degree/award
- Have your award conferred by Bishop Grosseteste University Board of Examiners by 30 June
- Have paid all outstanding tuition fees

If you have re-sits you will not be eligible to attend the graduation ceremonies this year as your results will not be released in time for you to attend, but, subject to passing an award, you will be invited to graduate in the following year.

If you have an extension or approved extenuating circumstances and your award has not yet been conferred by Bishop Grosseteste University Board of Examiners on or before the 30 June, you will not be eligible to attend until Graduation this year.

If you miss the graduation deadline specified in your graduation invitation, you will not be able to attend graduation.

## Payment of Fees

**If you have any outstanding academic debts due to the University, these must be settled by the end of the course, or your degree will not be awarded. You will be reminded of any outstanding debts and must ensure these are cleared by no later than 31 May. If you fail to pay any sum due, your name may be removed from the Graduation Programme.**

## Tickets

We are initially offering 2 Ceremony guest tickets with an option to apply for extra tickets after the registration deadline.

Availability of additional tickets over and above the 2 guest tickets detailed above cannot be guaranteed or confirmed until all the applications have been processed. We will email the student account after the initial deadline with details of availability and how to apply using a link to the online extra ticket ordering website. You will be informed of when the website will go live for these tickets subject to availability, the system will issue available extra tickets on a first come first served basis.

*(In the very unlikely event of 100% take up on the initial registration, the third ticket purchased will be refunded and the surplus tickets to be offered on a first come first served basis.)*

Invitations will be sent to students in April.

You are required to wear full academic dress for the ceremony (gown, hood and mortarboard). This must be provided by and ordered in advance from Ede & Ravenscroft Ltd the University's official gown hire company and authorised photographers. It is policy that only full outfits can be hired, and price cannot be broken down.

**Refunds will only be given if the ceremonies are cancelled, or you fail the course.**

**You must apply to attend graduation even if you think you may not pass the course. Late applications will not be accepted.**

*Under no circumstances shall the University be liable if you fall ill with Covid19 and/or any other illness or any actual or alleged loss by the graduand or guests arising from the cancellation or postponement of the event. This includes, but is not limited to, travel, accommodation and subsistence costs or any loss of business or earnings. Graduands and their guests should ensure they have sufficient insurance protection to cover any losses they may incur as a result of postponement or cancellation of Graduation.*