



BISHOP
GROSSETESTE
UNIVERSITY

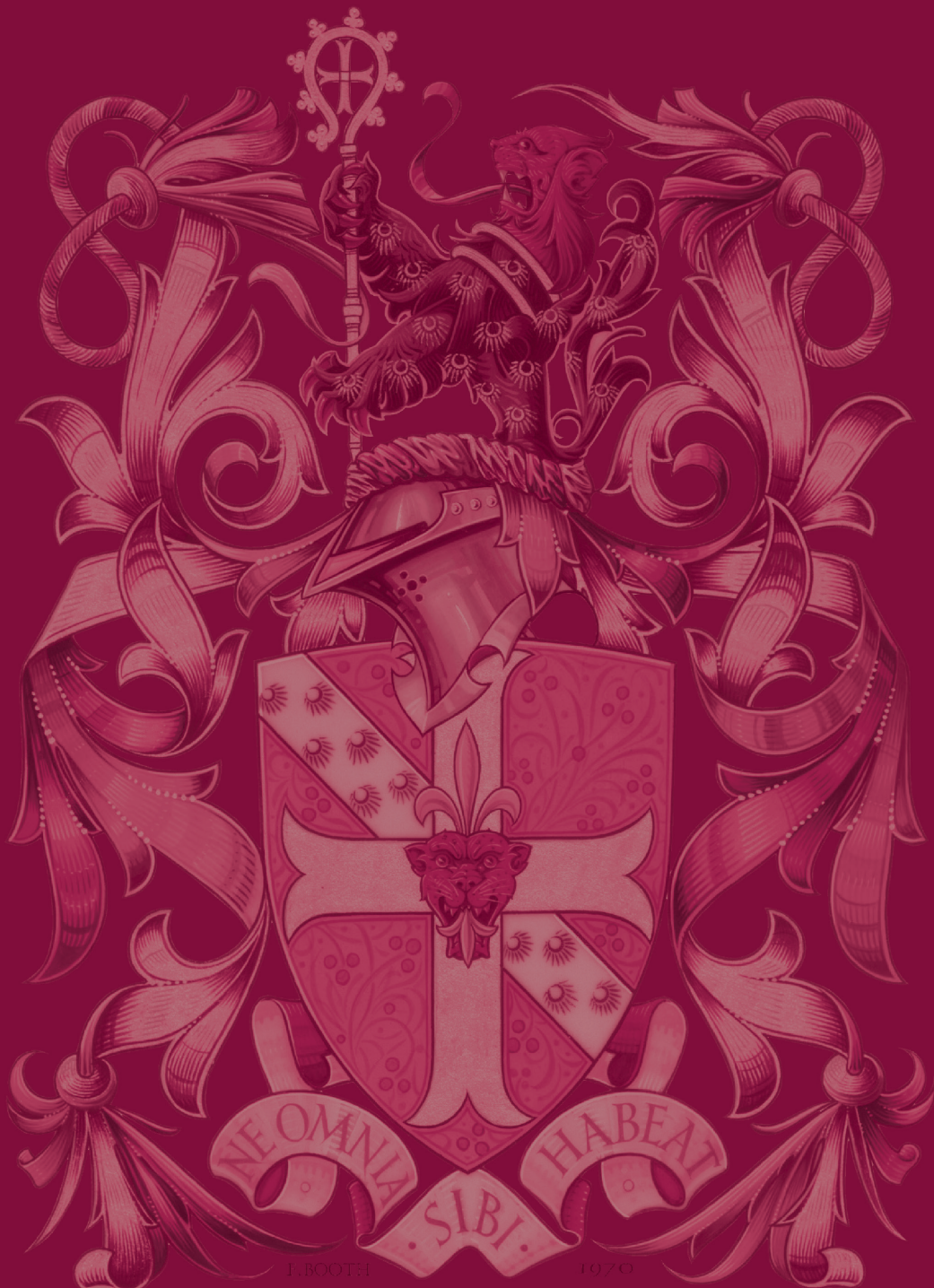


GRADUATION

Monday 19th & Tuesday 20th July 2021

LINCOLN CATHEDRAL

Details for Graduands & Guests



The Graduation Ceremonies are held in Lincoln Cathedral with the kind permission of the Dean and Chapter. The University has endeavoured to ensure the accuracy of the information included in this guide at the time of publication.

Graduation for 2020 Graduands

Monday 19th & Tuesday 20th July 2021
Bishop Grosseteste University

Please find enclosed your details for your graduation ceremony on either Monday 19th or Tuesday 20th July 2021.

Please check you have the correct number of tickets for each part of the graduation day. If there are any problems, please contact the Graduation Office immediately.

Please note, your tickets will be sent to you as an e-ticket to your email address 2 weeks prior to Graduation.

All allocated tickets must be shown individually to gain entry to the Cathedral. Stewards have instructions not to allow entry to anyone without a valid ticket.

If there is anything you would like to know that is not mentioned in this information booklet, please let us know. We hope your Graduation Day will be a very happy and memorable occasion.

Please note that if you have not yet received your results, the receipt of these tickets is not an indication that you have passed your course.

For further information please contact events@bishopg.ac.uk.

You can keep up to date with events on our graduation days by following our social media accounts - search for 'BGULincoln' on Facebook, Twitter, Instagram, YouTube, and Snapchat.



Morning Ceremony: 10.15am Monday 19th July 2021

Timetable

Ceremony 1
Bishop Grosseteste University

REGISTRATION

Robert Hardy Building

7.00am to 9.15am

ROBING

Robert Hardy Building

7.00am to 9.15am

PORTRAIT PHOTOGRAPHS

Robert Hardy Building

7.00am to 6.00pm
(Studio closed for half an hour at 9.15am. Have your photographs taken after the ceremony if time is an issue)

CEREMONY

Cathedral open for guests

9.15am

Everyone to be seated by

9.45am

Ceremony commences

10.15am

Ceremony ends (approximately)

11.30am

CELEBRATION

University campus

from 11.30am

GRADUATION SERVICE

University Chapel

12.30pm
and
5.00pm

(Gowns must be returned to the Robert Hardy Building by 6.00pm)

Afternoon Ceremony: 2.30pm Monday 19th July 2021

Timetable

Ceremony 2
Bishop Grosseteste University

REGISTRATION

Robert Hardy Building

10.00am to 1.00pm

ROBING

Robert Hardy Building

10.00am to 1.15pm

PORTRAIT PHOTOGRAPHS

Robert Hardy Building

7.00am to 6.00pm
(studio closed for half
an hour at 1.15pm, have
your photographs taken
after the ceremony if this
is an issue)

CEREMONY

Cathedral open for guests

1.30pm

Everyone to be seated by

2.00pm

Ceremony commences

2.30pm

Ceremony ends (approximately)

3.45pm

CELEBRATION

University campus

from 11.30am

GRADUATION SERVICE

University Chapel

12.30pm
and
5.00pm

(Gowns must be returned to the Robert Hardy Building by 6.00pm)



Morning Ceremony: 10.15am Tuesday 20th July 2021

Timetable

Ceremony 3
Bishop Grosseteste University

REGISTRATION

Robert Hardy Building

7.00am to 9.15am

ROBING

Robert Hardy Building

7.00am to 9.15am

PORTRAIT PHOTOGRAPHS

Robert Hardy Building

7.00am to 6.00pm
(Studio closed for half an hour at 9.15am. Have your photographs taken after the ceremony if time is an issue)

CEREMONY

Cathedral open for guests

9.15am

Everyone to be seated by

9.45am

Ceremony commences

10.15am

Ceremony ends (approximately)

11.30am

CELEBRATION

University campus

from 11.30am

GRADUATION SERVICE

University Chapel

12.30pm
and
5.00pm

(Gowns must be returned to the Robert Hardy Building by 6.00pm)

Afternoon Ceremony: 2.30pm Tuesday 20th July 2021

Timetable

Ceremony 4
Bishop Grosseteste University

REGISTRATION

Robert Hardy Building

10.00am to 1.00pm

ROBING

Robert Hardy Building

10.00am to 1.15pm

PORTRAIT PHOTOGRAPHS

Robert Hardy Building

7.00am to 6.00pm
(studio closed for half an hour at 1.15pm. Have your photographs taken after the ceremony if time is an issue)

CEREMONY

Cathedral open for guests

1.30pm

Everyone to be seated by

2.00pm

Ceremony commences

2.30pm

Ceremony ends (approximately)

3.45pm

CELEBRATION

University campus

from 11.30am

GRADUATION SERVICE

University Chapel

12.30pm
and
5.00pm

(Gowns must be returned to the Robert Hardy Building by 6.00pm)

Instructions to Graduands

Monday 19th & Tuesday 20th July 2021
Bishop Grosseteste University

INSTRUCTIONS TO GRADUANDS /// The appropriate academic dress, a gown and hood must be worn and a hat carried. Please remember that other than for official photographs students may not wear their hats until they leave the Cathedral. *(Please note that there are uneven flagstones on the Cathedral floor therefore wearing sensible shoes is advised.)*

Academic robes will be available for collection from Ede and Ravenscroft from the Robert Hardy Building at the University. If you are hiring academic robes, please retain the name label for use when you return the items after the ceremony. Ede and Ravenscroft staff will be on hand to help with robing: we leave it to you to decide what to wear under your academic dress, but would offer you some advice. We suggest that women wear a blouse with a button or alternatively use a brooch so that the loop on the hood can be attached to their clothing. The hood worn by men is held in place by putting their tie over it. If a tie is not worn the hood can be secured to a shirt button. Plain colours and simple styles tend to look better under gowns and you need to bear in mind that you will be looking at the photographs for many years to come!

Graduands must register at the Graduands' reception desk in the Robert Hardy Building in order to obtain a seat number, before proceeding to the Cathedral. *Please note, your gown will not be issued until you have registered and have received your seat number.*

Graduands must be in their seats half an hour before the ceremony commences, so that they may be briefed by the Graduands' Marshal on the order of the proceedings. The necessity to maintain a strict timetable for the ceremony means that anyone arriving late may not be admitted to the congregation. Robes must be returned to the Robert Hardy Building by the times given on the timetables.

CAR PARKING /// As parking in the vicinity of the Cathedral is restricted, particularly during the tourist season, limited parking is available at Bishop Grosseteste University and you can walk from here in about 10 minutes. PLEASE NOTE: Parking will be free of charge for the duration of Graduation. For those that would prefer not to walk, a local bus service runs from outside the University on Newport to the Lincoln Hotel (which is opposite the Cathedral) approximately every 20 minutes until 6.15pm. Visit www.stagecoachbus.com for a detailed timetable (Route 7 or 8). Public parking is also available in the Cathedral Quarter on Westgate, a five minute walk from the Cathedral. Guests can be dropped off outside the Cathedral at any time. Disabled Parking is available on campus but not outside the Cathedral. We are able to drop badge holders off at the Cathedral using the University minibus. *(There is also some parking on local streets where there are no yellow lines or other restrictions but please take care not to block access to driveways.)*



GUESTS /// Guests at the Congregation should enter the Cathedral by the front entrance through the North West or South West Vestibule (please see timetable for Cathedral opening times). Seats may not be reserved before that time. Because of restricted views large audio visual screens are situated on pillars in the Cathedral so that you will have a good view of the proceedings wherever you are seated.

Please remember that the Cathedral can be quite cold, even during the summer months, and we advise guests to wear suitable clothing. **Guests will only be admitted on production of a valid ticket, each guest is required to show their own ticket and have it endorsed. Graduands do not need a ticket to enter the Cathedral.** Stewards will direct guests to the appropriate seating areas. Guests are requested to be in their seats by no later than 30 minutes before the start of the ceremony. Please note, in the case of inclement weather it may be advisable to bring an umbrella as sometimes there are queues into the Cathedral.

Guests attending the degree Congregation are requested not to leave their seats once the ceremony has commenced nor to take flash photographs, as this causes disturbances which can spoil the occasion for others. A photograph will be taken of each student on the platform by Ede and Ravenscroft Photographers.

Although the University aims to make its congregation as welcoming as possible, it is a ceremonial occasion so we recommend that children under the age of five are not brought to the Cathedral*.

CEREMONIES/// The ceremony will commence with the procession down the central aisle. The audience is asked to remain seated until the entry of the procession and then to remain standing until the platform party take their seats.

If you are not in your seat 15 minutes before the ceremony your name will not be read out. (Please let a university usher know if you need to leave your seat for any reason). Please make sure you are seated in the chair with the seat number you were issued at registration and have your graduand card with you!

Graduands should carry their hats in their left hand when being presented for their degree/award. Following the closure of the Congregation by the Chancellor, the platform party will put on their hats – this is the signal for graduates to do the same.

*If you are bringing children to the Graduation ceremony, we politely ask that you try to keep them quiet and seated throughout. Sitting towards the back will make it easier to exit if required. Children will also require a ticket as seats are only available for ticket holders.

Graduands will be presented for their degrees in subject/course order. Graduands should proceed to the ramp at the left of the platform, leaving their seats when signalled to do so by the Graduands' Marshal. A Steward will be at the base of the ramp to check your name prior to crossing the platform. **Please remember to take your graduand card with you when you leave your seat to hand to the steward.**

Please wait at the top of the ramp until your name is announced by the presenting officer, then walk forward to be congratulated by the Vice Chancellor and Chancellor. You should cross the platform and leave by the ramp on the opposite side. A speech about ceremony etiquette will be given prior to the ceremony.

At the end of the ceremony, after the closure of the congregation by the Chancellor, guests are asked to remain in their places. The platform procession will re-form and leave the Nave of the Cathedral by the North West and South West Vestibule Doors followed by the graduates who will follow in pairs, two rows at a time, University guests and finally the Graduates' guests.

The Town Crier will lead everyone back to campus, please stay on the pavements and take care when crossing the roads.

In addition, we are live streaming ceremonies so that they can be viewed online via a link on the BGU Graduation website, or for guests on campus but without tickets for the Cathedral, the ceremonies will be live streamed in Teaching Room 1 & 2 in the Robert Hardy Building at BGU.



CELEBRATIONS ///

Graduates and guests can meet up to celebrate on campus, don't forget to exchange your tickets for your complimentary glass of Prosecco or soft drink alternative. Musical entertainment will be playing from the SU balcony throughout the day and you will be able to purchase a BBQ meal for you and your guests, along with drinks. Daisy Made Ice Cream will be available to purchase too! Come rain or shine we will ensure that you have dedicated areas for relaxation and refreshment with picnic tables across campus, indoor seating is available if required, in the bottom floor of Constance Stewart Hall. The bar in the Students' Union Building will also be open for drinks throughout the day.

Refectory

Start your day in Refectory with breakfast – it will be open from 07:30am to 18:00pm serving a range of food throughout the day. The breakfast includes breakfast baps and full English breakfast and is served until 11:30am. Lunch to be served from 12:00pm until 16:30pm and includes light bites and sandwiches. Starbucks will be open throughout the day from 07:30am to 18:00pm serving hot drinks, cakes and soft drinks.

Curiositea

Serving hot drinks, cakes, sandwiches and soft drinks and will be open from 08:00am to 16:00pm. Our ever-popular coffee shop, so don't forget to plan a stop and have a coffee and maybe a slice of cake!

GRADUATION DAY SERVICE /// There will be the opportunity to gather in the Chapel at 12.30pm and 5.00pm, for a half hour service of music, prayers and readings led by the University Chaplain. Pause on your special day with your family and friends, to give thanks for all you have achieved, and to ask for God's blessing on your future. Everyone is most welcome.

PHOTOGRAPHS /// The University's authorised photographers are Ede and Ravenscroft Photographers who will be available, for both individual and family group photographs, throughout the day in the Robert Hardy Building.

Photographers from the Bishop Grosseteste University Marketing department will also be visible throughout the day – please advise them if you or any guests are not allowed to be photographed for legal reasons. Some of these photographs will then appear on the Facebook page and may later be used in University literature.



BG Lincoln Ltd.

Prosecco supplied by
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Campus Map

Monday 19th & Tuesday 20th July 2021
Bishop Grosseteste University



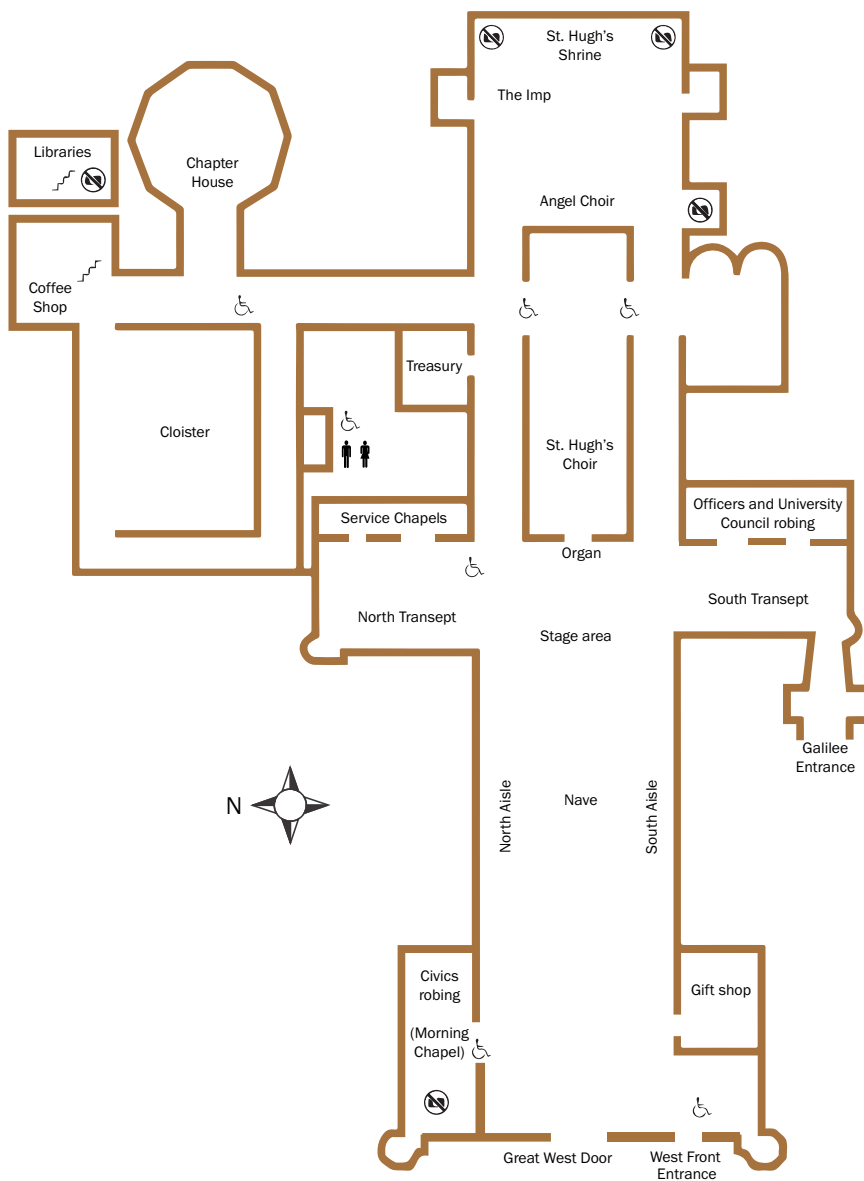
- 1** Constance Stewart Hall
- 2** Main Entrance (to car park, also Longdales House)
- 3** Refectory

- 4** Tipis, and picnic areas
- 5** Students' Union Building (and a smoking area)
- 6** The Venue cinema

- 7** Pedestrian Entrance (also Chapel, entry through The Snug)
- 8** Curiositea Coffee shop
- 9** Robert Hardy Building (Robing)

Lincoln Cathedral Map

Monday 19th & Tuesday 20th July 2021
Bishop Grosseteste University





BG Generations

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Once BGU, Always BGU! That's what many of our past students tell us. During your time studying here you will have formed a special bond with friends, with tutors and with the campus. Hopefully you will have enjoyed the unique community atmosphere that BGU encourages and want to stay connected to that.

BG Generations is our alumni association. It is free to join and open to all former students and staff. Being a member of BG Generations will help you to stay in touch with friends as well as being kept up to date with the latest news from campus and give you access to discounts and other benefits. Don't worry if you didn't sign up when you booked your tickets, it's not too late.

As one of our alumni, you may feel you want to give a little back to BGU. This might be financial, or it might be by way of support in a different capacity. We value and appreciate any involvement our alumni have with the University, and as such we have a number of ways in which you can help. You might want to support by way of a testimonial in our alumni newsletter and, of course, we always welcome financial support from our alumni. Making a donation to BGU is an investment for our current and future students, and any donation, whatever its size, will make a huge difference. Whatever the support we will always be grateful.

More information about our alumni offer can be found on our website **www.bishopg.ac.uk/alumni**, or for an informal discussion please contact us on **01522 585635** or email **alumni@bishopg.ac.uk**

Best Wishes

BGU Alumni Department

Graduate Outcomes



Monday 19th & Tuesday 20th July 2021
Bishop Grosseteste University

The Graduate Outcomes Survey is a national survey capturing information about the activities and perspectives of graduates 15 months after they finish their studies.

All graduates who have completed a course will be asked to take part in the survey in order to help current and future students gain an insight into career destinations and development. Your responses will also help us evaluate and promote your course.

You will be contacted in due course to take part, however to support the survey, we are required to hold accurate contact details for you, including a personal email address, at least one telephone number, and a postal address (this can be a parental/guardian address). We would therefore be grateful if you could ensure you update your contact details. You can do so by:

- contacting the BG Futures Office (**bgfutures@bishopg.ac.uk** / **01522 583900**)
- following the links on the Graduate Outcome emails we will be sending you

If you have any questions or concerns, please get in touch with the BG Futures Office.

If you would like any help with your career plans, BGU's Career Service is still available to help you even after you've graduated. For support with any career-related issues you may have, please contact the BG Futures team either by emailing **bgfutures@bishopg.ac.uk** or calling **01522 583900**.



Photograph Mounts

Monday 19th & Tuesday 20th July 2021
Bishop Grosseteste University

CAPTURE THOSE GRADUATION MEMORIES FOREVER ///

Cherish the Moment

Aurora Moments have been working together with Bishop Grosseteste to design a unique Photograph mount to celebrate the Graduates of 2020.

The mounts include fun facts about Bishop Grosseteste University, the city of Lincoln, and finally the outstanding Lincoln Cathedral where your ceremony will take place.

If you are interested in purchasing a BGU 2020 Mount, we are taking pre-orders (see below*) alternatively, we will have a table on the BGU Campus on both Graduation days, so please come and say 'Hi'.

The mount is an A4 frame** size and fits any standard 6x4 photo.

Pre-Order - £9

*email contact@auroramoments.com

On the Day - £10

**Please note that this is the mount only and does not include a frame. These are available from Ede & Ravenscroft

Please note: the mount to the right is an example of a previous year's mount

LINDUM COLONIA & 2019 GRADUATE LINCOLN
ORIGINALLY A ROMAN FORTRESS. 60-70 AD & STEEP
HILL. NEWPORT ARCH. BRAYFORD WHARF LINCOLN
CASTLE constructed by William the CONQUEROR in 1068
& BISHOP GROSSETESTE UNIVERSITY FOUNDED
1862 FOUNDATIONS LAID FOR
LINCOLN CATHEDRAL 1072
& BGU GRADUATION '19
Magna Carta & 1124 Cathedral
Damaged by Fire HIGH BRIDGE
BUILT IN 1160 Stokes Coffee
1185 - Cathedral rebuilt Gothic
& CURIOUSITY R. Grosseteste
became BISHOP of Lincoln in 1235 Sir Isaac Newton
& Alfred, LORD Tennyson - Both born in Lincolnshire
LINCOLN IMPROVES THE VENUE Qualifications
FAITH. COMMUNITY. TRUST. CONSCIENCE. WISDOM



Mortarboard Throwing

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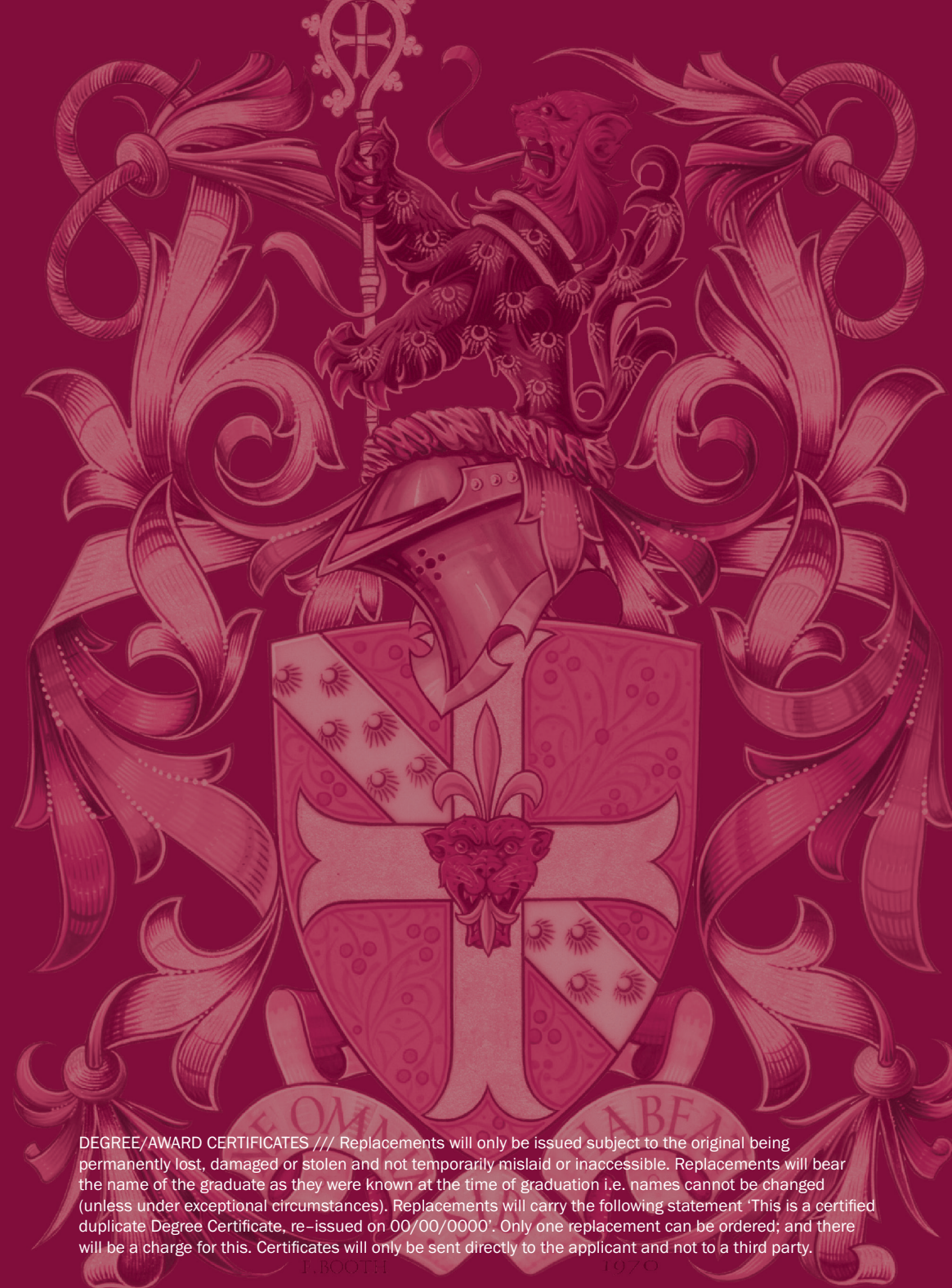
Dear Graduands

There have been a number of reports of injuries over recent years to graduates hurt by falling mortarboards.

We want to ensure that no student's graduation day is ruined by the potential for avoidable injury.

Some institutions have already banned this activity. We do not want to spoil your fun on Graduation Day however, we do want to draw your attention to the dangers and risk of serious injury to yourself and others if you partake in hat throwing. Mortarboards are made of a very hard material so please take care of yourself and be aware of others around you; it can be very crowded outside the Cathedral and on campus.





DEGREE/AWARD CERTIFICATES /// Replacements will only be issued subject to the original being permanently lost, damaged or stolen and not temporarily mislaid or inaccessible. Replacements will bear the name of the graduate as they were known at the time of graduation i.e. names cannot be changed (unless under exceptional circumstances). Replacements will carry the following statement 'This is a certified duplicate Degree Certificate, re-issued on 00/00/0000'. Only one replacement can be ordered; and there will be a charge for this. Certificates will only be sent directly to the applicant and not to a third party.



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