

BISHOP GROSSETESTE UNIVERSITY

MINUTES OF THE MEETING OF THE
GOVERNANCE & NOMINATIONS COMMITTEE

WEDNESDAY 16th OCTOBER 2013
2:00 PM IN ROOM 103, SKINNER BUILDING

Present

Mrs Sandra Grattrick (Chair)
Mr Graham Meeson
Rev Professor Peter Neil
Mrs Jasmit Phull

In attendance

Ms Vicky Mays, Clerk to the University Council
Ms Haf Merrifield, Deputy Vice Chancellor
Mrs Emma Smeaton, Minuting Secretary

1. Apologies

Apologies for absence were received from Mr Roger Mosey and Mrs Lucy Wood.

2. Declarations of interest

There were no declarations of interest.

3. Review Membership and Terms of Reference

Membership for 2013/14 was confirmed as follows:

S Grattrick
G Meeson
R Mosey (Chair)
P Neil
J Phull
L Wood

Action

Others attending would normally include the Deputy Vice Chancellor (Strategy & Performance) and the Clerk.

The relevant name changes were agreed to the Terms of Reference and it was agreed that the sentence in the Membership section: 'A quorum shall be at least three members, one of whom should be the Chair.' would be amended to read: 'A quorum shall be at least three members'.

4. Minutes of the last meetings held on 14th May 2013

The minutes of the meeting of the 14th May 2013 were confirmed as a true record of the meeting and the Chair was authorised to sign them.

5. Matters arising

(i) Governance status

Members returned to the previous discussion of item 9 in the minutes. It was agreed that it was necessary to revisit the pros and cons of different corporate vehicles and it was a good time to capture the exiting Clerk's knowledge about this subject for the next agenda.

(ii) Trustee for Students' Union Board

The Students' Union had been given authority by the University Council to become an independent charity and the constitution required a member of the University Council to become trustee. The constitution also requires a member of University staff so a local lay Council member would be ideal. It was agreed to take this to University Council to ask for any volunteers, acknowledging that we know we are asking a lot of existing Council members while we are currently holding three vacancies.

(iii) BG (Lincoln) Ltd Board Director

It was reported that University Council member, Dr Kevin Brown was Board Director for BG (Lincoln) Ltd.

6. Instrument and Articles – to consider the next revision

Members agreed the relevant changes to the Instrument and Articles which included name and title changes and the addition of the Deputy Vice Chancellor (Academic). These changes would be recommended to the University Council. It was agreed that membership to the University Council would consist of the Vice Chancellor and Deputy Vice Chancellors' and members of the Senior Leadership Team would only be invited if there were relevant agenda items that required their attendance.

**Next
meeting**

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