

BISHOP GROSSETESTE UNIVERSITY COLLEGE LINCOLN

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MINUTES OF THE MEETING OF THE  
EXTRAORDINARY GOVERNANCE & NOMINATIONS COMMITTEE

THURSDAY 28<sup>th</sup> JUNE 2012  
12:30 PM IN BGFUTURES CONFERENCE ROOM 1

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**Present**

Mr Haydn Beeken  
Mr Richard Corn  
Mr Michael Jacob (from item 5)  
Ms Haf Merrifield  
Ms Jasmit Phull  
Professor Muriel Robinson

**In attendance**

Ms Vicky Mays, Clerk to Governors  
Mrs Emma Smeaton, Minuting Secretary

**Action**

The Principal opened the meeting in the absence of a Chair of Governors.

**1. Apologies**

Apologies were received from Mr Michael Jacob.

**2. Declarations of interest**

There were no declarations of interest.

**3. Nomination for interim Chair**

Mr Haydn Beeken was nominated to become interim Chair of Governors for the next year by Mr Richard Corn, seconded by Mrs Jasmit Phull. This would be recommended to the Governing Body at their meeting later the same day. The new interim Chair thanked members for the trust they had placed in him and expressed his desire to live up to the expectations of the governors.

Members discussed the recent situation which had led to the unexpected resignation of the previous Chair of Governors. The new interim Chair expressed that in his experience Mr Maximilian Manin had been a very good Chair of the Governing Body. However, information that the Diocese was now working with meant that the relationship with the previous Chair could not continue. It was agreed that this would be conveyed to the Governing Body with the advice to be very circumspect about any future relationship or public show of support to the previous Chair. It would also be conveyed that a full and proper review of BG's situation had been conducted and it was felt confident that everything was entirely proper. Governors would also be advised that an article had been published in The Church Times and any approaches from members of the press should be referred to BG.

#### **4. Nomination for interim Vice Chair**

##### **(i) Identifying process of recruitment**

Members noted that the appointment of the new interim Chair had left the position of the Vice Chair of Governors vacant. It was agreed that the Chair would ask members of the Governing Body to express any interest in the post by contacting him directly to discuss the role. Members noted that the normal process would be followed and a new Vice Chair would be elected at the first Governing Body meeting of the academic year.

Chair

#### **5. Review of sub-committee membership**

Mr Michael Jacob joined the meeting at this point.

Members noted that Mrs Judith Babb has agreed to continue for another year until the end of her term to work on the Selection Committee but could not commit to continuing with other sub-committee membership. It was also noted that Mr Michael Jacob regrettably had to resign due to work commitments making it impossible for him to continue as a governor.

It was noted that replacements for Mr Maximilian Manin and Mr Michael Jacob on the Governance and Nominations Committee should be drawn from Governing Body members to ensure that the Committee is at full strength. It was agreed that in the first instance the Chair would approach Mrs Bridget Starling to ask whether she would consider taking on another Committee membership, becoming a member of the Governance & Nominations Committee. Dr Kevin Brown would also be approached to see if he would consider switching temporarily as a member of the Audit Committee to a member of the FE&GP Committee.

Chair

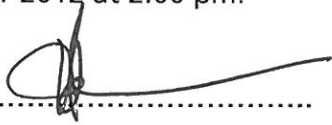
#### **6. Recruitment of governors**

	(i) Selection and Remuneration Committees	
	<p>It was confirmed that Bishop Christopher Lowson was happy to become a member of the Selection Committee, the Committee were very happy to support this.</p>	
	(ii) General Governing Body vacancies	
	<p>Members agreed that the Clerk would refresh the skills matrix in order for the Committee to observe any obvious gaps. A pack of information for anyone interested in becoming a BG governor would be prepared by the Clerk and the timescale of this reported back to members.</p>	Clerk
	<p>It was agreed that governors should approach and recommend people who would be suitable for the role of governor. The Director of Enterprise would be asked to approach someone from the Lincolnshire Chamber of Commerce or one of his other wider business contacts. The Principal agreed to approach Lady Sarah McCorquordale, Councillor Sandra Grattrick, Councillor Christine Talbot, Ms Rowena Limb at BIS and Mrs Wendy Nugent . Mrs Jasmit Phull also suggested a local judge, Mr John Heath. Members noted that names could be kept on file for future vacancies following the successful recruitment of three new governors for the beginning of the next academic year.</p>	Clerk/DoE Principal JP
	<p>Mr Michael Jacob who was a Diocese of Lincoln appointment would approach the Diocese for possible replacement recommendations and would formally write a letter of resignation to the Bishop complete with some suggested names for his replacement.</p>	
7.	<b>Any other business</b>	
	<p>It was reported that a replacement student governor had been elected following a robust election process. James Turner would commence his position on the Governing Body from September 2012.</p>	
	<p>The Chair noted that the present meeting was to be the last for Mr Michael Jacob, thanking him for all he had contributed to the Committee. Members agreed that he had been a very strong member of the Committee and his contribution would be greatly missed. It was noted that he would continue with his connections to BG with the Global India project.</p>	
8.	<b>Key items for the Governing Body</b>	
	<ul style="list-style-type: none"> <li>• Nomination for interim Chair</li> <li>• Nomination for Vice-Chair</li> <li>• Review of sub-committee membership</li> <li>• Recruitment of governors</li> </ul>	

9. Date of next meeting

It was agreed that an extraordinary Governance and Nominations Committee meeting would be arranged via e-mail to follow on with business as above prior to the next scheduled meeting of Tuesday 9<sup>th</sup> October 2012 at 2:00 pm.

Signed .....



Date ..... 9-10-12 .....