

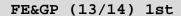
UNIVERSITY COUNCIL FINANCE, EMPLOYMENT & GENERAL PURPOSES COMMITTEE WEDNESDAY 13th NOVEMBER 2013 2:00 PM IN ROOM 103, SKINNER BUILDING

AGENDA

1. Welcome Chair 2. Chair **Apologies** The Chair will advise of any apologies for absence received. 3. **Declarations of interest** Chair 4. Membership and terms of reference (attached) Chair Committee members for 2013/14 are: David Babb (Chair) Kevin Brown

Kevin Brown
Peter Neil
Jim Smith
Mark Thompson

Others attending will normally include: the Deputy Vice Chancellor (Strategy & Performance), Director of Resources, Finance Manager, Head of Human Resources and the Head of Estates.



HoF

HoF

HoF



9.

Finance

(i)

(ii)

(iii)

Minutes of the last meeting held 13th June 2013 5. Chair Members need to approve the minutes of the as a correct record and authorise the Chair to sign them (attached). 6. **Matters arising** Chair Members need to raise any matters arising that are not dealt with later on the agenda. 7. **Estates** HoE (i) Building works update Update of projects completed and in progress together with expenditure against budget for major capital projects (attached) (ii) • Health & Safety annual report (attached) 8. **Employment HoHR** (i) Staffing report from HR (attached) (ii) Follow up to the staff survey (verbal update)

Summary accounts and variances (attached)

External audit management letter of representation

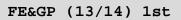
Draft audited financial statements:

• Council and contents (attached)

• Cover (attached)

(attached)

• Accounts (attached)





	(iv)	Other draft audited accounts	HoF
		BG (Lincoln) Limited (attached)BGSU (attached)	
	(v)	Draft Annual Monitoring Statement (attached)	vc
	(vi)	HEFCE accounts direction annual letter (attached)	vc
10.	Follov	DoE	
	(i)	Review on Fundraising (attached)	
	(ii)	Development Office Plan & Budgets 2013/14 (attached)	
11.	SU review implementation (verbal update on progress) DVC (S&P)		DVC (S&P)
12.	Agenda suggestions		
13.	Any other business		
14.	Key items for the University Council		
15.	Date o	of next meeting	

Please note that the next meeting of the FE&GP Committee will take place on Tuesday 25th February 2013 at 2:00 pm.