

BISHOP GROSSETESTE UNIVERSITY

Document Administration

Document Title:	Covid-19 – Code of Conduct (Students)		
Document Category:	Code of Conduct		
Version Number:	1.0		
Status:	Approved		
Reason for development:	To ensure everyone's safety and prevent the spread of covid-19		
Scope:	This Code of Conduct applies to students.		
Author / developer:	Registrar and University Secretary		
Owner	Registrar and University Secretary		
Assessment: (where relevant)	<input checked="" type="checkbox"/> Equality Assessment <input type="checkbox"/> Information Governance <input checked="" type="checkbox"/> Legal <input type="checkbox"/> Academic Governance		
Consultation: (where relevant)	<input type="checkbox"/> Staff Trade Unions via HR <input checked="" type="checkbox"/> Students via Bishop Grosseteste University Students' Union <input type="checkbox"/> Any relevant external statutory bodies		
Authorised by (Board):	University Council		
Date first authorised:	9 September 2020		
Date current version authorised:	9 September 2020		
Date current version effective from:	September 2020		
Date next review due to commence:	September 2022		
Document location:	University website		
Document dissemination / communications plan	University website, SharePoint, Staff Portal, Student Portal.		
Document control:	All printed versions of this document are classified as uncontrolled. A controlled version is available from the Staff Portal.		
Alternative format:	If you require this document in an alternative format, please contact governance@bishopg.ac.uk		

*Please note this document remains valid until formally revoked or replaced by the University.

BISHOP GROSSETESTE UNIVERSITY
Covid-19 – Code of Conduct (Students)

1. Context

- 1.1 Bishop Grosseteste University's vision is to be "an inclusive community which fosters an ethos of mutual respect, trust and care".
- 1.2 It is the hope, and belief, of the University that the community will work together to ensure everyone's safety and prevent the spread of covid-19.
- 1.3 The University has implemented a number of measures to ensure that its community can stay safe together. These can be found at: <https://www.bishopg.ac.uk/workingtogether>. These measures include, for instance: not attending campus activities if displaying any of the symptoms of covid-19; participating in the NHS test and trace systems as appropriate; observing social distancing and associated measures on campus (including one-way systems, the use of face coverings in accordance with the University's published guidance, and regular hand washing/ hand sanitisation); observing the government's self-isolation and quarantine regulations; and associated University guidance.

2. Principles

- 2.1 All students, staff and visitors are expected to familiarise themselves and comply with the covid-19 secure provisions put in place by the University.
- 2.2 The University recognises, however, that there may be instances where a person fails to comply with the covid-19 adjustments on campus.
- 2.3 A failure to comply with this Code of Conduct may be treated as misconduct under the terms of the Student Disciplinary Procedure.
- 2.4 How each instance is treated will depend on a number of factors including:
 - i. intent – e.g. was the non-compliance accidental, or did the person deliberately choose not to comply or use threats of covid-19 infection to bully, harass or cause harm (mental or physical) to others?
 - ii. frequency of occurrence – has the non-compliance been drawn to the person's attention on previous occasions?
 - iii. risk of harm to others – e.g. has the person attended campus with covid-19 symptoms or breached health advice and guidance on self-isolation or quarantine measures?

3. Measures to be adopted (examples)

- 3.1 The following examples are given to help clarify the type of actions the University might consider in the event of failure to comply with covid-19 measures:
 - i. Student forgets to use a face covering in communal areas of campus (excluding accommodation – addressed in add link to accommodation contract) and is not exempt from wearing a face covering. Staff member points out to the student that they should wear a face covering and directs them to disposable supplies available for ad hoc instances.
 - ii. Student does not wear a face covering on multiple occasions. Student to be contacted to discuss if they have a possible reason to be exempt from the measure. If they do not have any mitigating circumstances, the matter will be raised with the Faculty Administration Manager or Senior Administrative Officer and addressed under the informal procedures of the [Student](#)



Disciplinary Procedure. Any warnings given will be kept on file for 12 months and repeated instances escalated through the procedure.

- iii. Student deliberately breaches self-isolation or quarantine rules – this would be investigated under the Student Disciplinary Procedure.
- iv. Student deliberately uses covid-19 potential symptoms (real or fake) to scare others and potentially spread (or threaten to spread) the disease. This would be investigated under the Student Disciplinary Procedure and the University will consider a summary exclusion from campus if appropriate whilst investigations are ongoing.

4. Implementation

4.1 The development of this Code of Conduct is in accordance with section 5 of the University's published Student Agreement, whereby the University reserves the "the right to add to, delete or make changes to our Regulations, Rules, Codes, Policies and Procedure". In accordance with that Agreement, this Code may be amended from time to time to, for instance, "reflect changes in the external environment, including legal or regulatory changes". Representatives of the Students' Union will be engaged in the development of any revisions.

4.2 The Code is published on the University's website <https://www.bishopg.ac.uk/about-bgu/policies-and-procedures>.